



Job Description

MAINTENANCE TECHNICIAN

Reports to the Manufacturing Engineer

General Responsibility

Perform set up and maintenance on all presses and other equipment.

Essential Functions

- Perform duties as described on breakdown/repair and scheduled work orders.
- Recommend improvements to the maintenance system and equipment.
- Troubleshoot and repair electrical, mechanical, and fluid power systems.
- Limited troubleshooting and repair of electronic systems.
- Install equipment in accordance with applicable regulations.

Additional Functions

Any additional duties, tasks, etc. of a short-term nature as assigned by direct superior are considered additional functions.

Quality Responsibility

When appropriate, take action necessary to prevent the further processing or shipment of non-conforming product.

Education & Experience Required

- High school diploma, GED or similar certification
- Two to five years experience as a maintenance mechanic desired
- Maintain tradesman certificates for electrical and plumbing service.
- Knowledge of hydraulic systems
- Knowledge of basic electricity troubleshooting
- Able to read blueprints
- Demonstrate good verbal and written communications skills
- Demonstrate excellent attendance



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Relationships with Others

Interface with hourly and salaried personnel while performing the activities of this position.

Supervisory Responsibility

There are no supervisory responsibilities associated with this position.

Complexity of Tasks

Must be able to independently establish priorities in task accomplishment.

Significant Job Characteristics

- Able to lift and carry up to 75 pounds occasionally.
- Able to move heavy machinery and equipment in some cases assisted by jacks, lifts, tackle, etc.
- Able to operate fork lift and/or electric pallet truck
- Able to climb up and down steps or ladders
- Able to work standing on feet up to 8 hours per day
- Able to work with chemicals and epoxy

Written / Revised by: Linda Wright Manuel	Date: 04-23-2009
Operations Manager Approval:	Date:
Human Resources Approval:	Date: